

**MINUTES OF THE REGULAR MEETING OF THE  
SANFORD AIRPORT AUTHORITY  
THURSDAY, JUNE 30, 2011**

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**PRESENT:**                   **G. Geoffrey Longstaff, Chairman**  
                                  **Tim Donihi, Vice-Chairman**  
                                  **Stephen P. Smith, Secretary/Treasurer**  
                                  **Tom Ball**  
                                  **U. Henry Bowlin**  
                                  **David L. Cattell**  
                                  **Whitey Eckstein**  
                                  **Brindley B. Pieters**  
                                  **Brett R. Renton, Airport Counsel**

**ABSENT:**                   **William T. Litton**  
                                  **Commissioner Patty Mahany, City Liaison**  
                                  **Commissioner Dick Van Der Weide, County Liaison**

**STAFF PRESENT:**       **Larry A. Dale, President & CEO**  
                                  **Diane Crews, Vice President of Administration**  
                                  **Bryant W. Garrett, Vice President of Finance**  
                                  **George Speake, Vice President of Operations & Maintenance**  
                                  **Diana M. Muñiz-Olson, Executive Secretary**

**OTHERS PRESENT:**     **Krysty Carr, S.E. Ramp Hangar Development**  
                                  **Greg A. Dull, TBI**  
                                  **Larry D. Gouldthorpe, TBI**  
                                  **Geoff Lane, Starport**  
                                  **Mark McCarty, City of Sanford Commissioner District 1**  
                                  **Genean H. McKinnon, McKinnon & Associates**  
                                  **Bill Miller**  
                                  **Al Nygren, O.R. Colan Associates**  
                                  **Jeremiah Owens, CPH Engineers, Inc.**  
                                  **Tim Shea, AVCON**  
                                  **Sandeep Singh, AVCON**  
                                  **Kevin Spolski, Spolski Construction**

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS**

The meeting was called to order at 8:32 a.m., followed by the Pledge of Allegiance.

Chairman Longstaff welcomed Commissioner Mark McCarty and former Board member, Bill Miller.

[Out of order after Approval of Minutes] Chairman Longstaff presented President Dale with the printer's plate for the ad commemorating his 10 years of service at the Airport. He also presented a framed letter from Congressman John Mica to President Dale congratulating him on the occasion. President Dale thanked the Board for their comments, and noted he has enjoyed doing his job for the last 10 years. He stated that the joy of his life, other than his family, is his staff at the Airport and the Board.

## 2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

## 3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON JUNE 7, 2011; AND MINUTES OF THE SPECIAL MEETING HELD ON JUNE 22, 2011

Motion by Board Member Bowlin, seconded by Secretary/Treasurer Smith, to approve the minutes of the regular meeting held on Tuesday, June 7, 2011; and minutes from the special meeting held on Wednesday, June 22, 2011. Motion passed.

## 4. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Extension of Runway 9L-27R – Project is in the design stage. The plans are at 90%, and have been submitted to the FAA for review. A meeting with the FAA to discuss is scheduled for July 12, 2011. The project is expected to go out to bid in August 2011. Construction is scheduled for the first of October 2011, with some night work to be done by April 2012. Staff has been working with consultants and airlines regarding landing within the displaced threshold.

Land acquisition is progressing well. The Authority has closed on two properties, and it is filing for eminent domain on the St. James House of Prayer, Hoke, and Artzner properties. Staff is waiting on the review/final appraisal in order to make an offer for the Delphini property. Regarding the Adessa retention pond relocation, staff is working with St. Johns River Water Management District (SJRWMD) and getting a task order to CPH, to see if the Authority can dig the pond a little deeper than normally would be allowed. Because of the new SJRWMD phosphorus load rule, they do not allow digging more than 12 ft. Chairman Longstaff questioned if the Authority has enough land grant money to acquire all these properties. President Dale stated there are seven properties that can be acquired with subsequent grants (Driscoll, Lamar Brooks, Fertakis (2 parcels), Lake Victoria, and Curley (2 parcels). The Authority has all the land needed for construction. Most of the land the Authority is buying is for the RPZ. Chairman Longstaff questioned the status of the grant for the actual construction. President Dale stated the Authority needs to get the plans and go

out to bid first. Bryant Garrett stated the Authority has to get to 100% design, bid in August, and have it open for 60 days. It is programmed into the system right now; the Authority already has the FDOT portion, the application for the FAA portion will be done after the bid. President Dale stated the Authority already has the pre-application in; the application will be submitted after the bid opening. Mr. Garrett stated the application can be submitted after engineers do due diligence, approximately 24-48 hrs after the bid opening. Chairman Longstaff questioned how long will it take for the FAA to respond. Mr. Garrett stated it depends on their fiscal cycle; however, he expects the grant would be issued within 30 days. Chairman Longstaff questioned if the project could start before the grant is issued. Mr. Garrett clarified it cannot. President Dale stated staff has been working on this grant for two years; a great portion of this grant is discretionary funding, which is not reimbursable.

- B. Perimeter Road – Gomez Construction has mobilized. They have submitted their safety and security plan. Construction is scheduled to commence on July 11, 2011.
- C. Attorneys' Fees – Distribution and discussion of attorneys' fees.

President Dale distributed an article about Shutts & Bowen published in the Daily Business Review on April 28, 2011.

[Out of order after Item F, Property Acquisition Update] Board Member Donihi questioned what is the "public private matter rate". Counsel clarified it relates to the TSA matter.

- D. Revised agreements for participating and non-participating carriers – Schedule of Charges – The Authority has a participating airline agreement for domestic, and a new one for international. President Dale would like the Board to approve the following: 1) participating domestic schedule will require a minimum of 100 domestic departures; 2) participating international schedule will require a minimum of 24 international departures; 3) landing fees will be discounted 60% from the current published rate of \$1.35 for non-participating airlines; 4) Passenger Facility Charge (PFC) will increase from \$2.00 to \$4.00 on September 1, 2011 (Orlando International Airport charges the maximum for PFCs at \$4.50); 5) Fuel fee for jet fuel is \$0.03 per gallon. 6) require security deposit or irrevocable Letter of Credit prior to service; 7) terminal use fees for ground handling, departure control system, ticket counter usage, and remote aircraft parking fees; and 8) public safety fee is discounted 75% from the non-participating airlines rates (currently \$0.50 per enplaned passenger); Motion by Board Member Cattell, seconded by Board Member Ball, to approve the domestic and international participating airline agreements, to be included in the Airport's Rates and Charges.

- E. Demolition of Dwelling – President Dale briefed the Board on the demolition of a building at 4055 Moores Station Road. The neighbor next door has a cookie distribution business and is concerned rats will go to his place from the building. The Authority has done all it can to ensure that the rat situation has been controlled. President Dale stated the building needs to be demolished, and requested direction from the Board. He had discussed the issue with Counsel and was told it is a management decision. He wanted the Board to be aware that there might be some risk involved whether nothing is done or if the building is demolished. President Dale stated he had discussed the issue with Counsel, and both agree the best thing to do is to demolish the building. Counsel stated the neighbor advised they became aware of a rat issue, and put the airport on notice. The concern is that the demolition will spread the rats. In theory there are none there; Ecolab has already conducted the extermination.
- F. Property Acquisition Update – The Authority has closed on the Graham property (bought with FDOT grant). The McCaskill property is under contract, to be closed on July 11, 2011. The following four parcels remain to be purchased with the current noise grant: School (1 parcel), Grzeskowiak (2 parcels), and Roberts (1 parcel). President Dale stated the Authority will receive additional funds for voluntary land purchase in the new fiscal State year (July 1, 2011). He would like to purchase the Steele property with the funds. Originally, the Authority received permission to do an appraisal on the Steele property; however, the owners requested more than the appraised value. Because the Authority cannot pay more than the appraised value, it made an offer for the McCaskill property with the original funds. Since then, the owners of the Steele property have reconsidered and would like to accept the original offer. President Dale would like to take the 50/50 grant (50/50 grant, with the 25% 10-year interest free loan, and additional 25% funded by the Authority) and use it to buy the Steele property. Board Member Bowlin questioned when the original appraisal for the Steele property was done. Diane Crews clarified it had been done in April of this year. President Dale stated he would like to close on the McCaskill property, get the funds from FDOT, enter into a contract and make an offer for the Steele property, to close before/on December 31, 2011. Motion by Board Member Cattell, seconded by Board Member Donihi, to acquire the Steele property. Motion passed.

Board Member Donihi inquired about the area next to Avocet. President Dale clarified they are clearing the trees for the Sheriff's Department Helicopter. On behalf of the Sheriff's Department, he received an exemption from SJRWMD to cut the trees down. The exemption allows the Authority to cut the trees; however, the trees must lay there. The trees were cut down to make it safe for the helicopter approach.

- G. T-Hangar Repair Project – President Dale briefed the Board on the t-hangar repairs. Staff is getting quotes now. The repairs will have to be done in phases: President Dale would like to budget \$90,000.00 per year, for the next four years. There are 13 buildings; he would like to do three buildings per year for the first

three years; and four on the fourth year. For this year, there are enough funds from the building and improvements capital fund to allocate \$10,000.00 from that fund; \$10,000.00 will come from the airfield maintenance fund; \$10,000.00 will come from the building maintenance fund; and \$60,000.00 will come from reserves and will be replenished by the canine funds. Motion by Board Member Eckstein, seconded by Board Member Cattell, to proceed with repairs. Motion passed.

- H. Channel 9 Public Information Request – President Dale briefed the Board on the Channel 9 news article on his credit card use. He clarified the hotel charges for nine employees who went to a conference were mostly the Board. There was a card used in error in 2009, and he reimbursed the money to the Airport. Errors do not happen often, and they are caught when the bill is reviewed monthly. All the charges were legitimate. President Dale stated he goes to the FAC Legislative Summit and FAC Annual Conference, and clarified that staff is extremely frugal.

George Spencer, with Channel 9, has now made another request for the list of the Airport's tenants, their monthly rent, which tenant might be in arrears, and if so by how much. Ms. Crews and staff sent the information. He has now asked for additional information.

President Dale stated Ms. Crews has talked to the tenants that were in arrears to inform them about the request. It is up to them if they want to talk or not.

- I. Truss Plants Status Report – The truss plant leased by Lowes is completely closed down. The lease is scheduled to expire on January 30, 2014; however, President Dale believes they will keep their lease. The tenant is current in payments. In regards to the truss plant lease by Realty Development, there is minimal amount of activity; however, they still intend to keep operating. Ms. Crews clarified this is the only location they have that does the steel trusses.
- J. Eagles Nest – The tree/nest on Byrd Avenue has been removed. Staff is currently trying to get a permit for the removal of the tree/nest at East Lake Mary Blvd. President Dale stated the Authority has permission from the land owners to cut the trees down. The Authority has the State permit and is only waiting on the permit from U.S. Fish and Wildlife; however, comments from their e-mails are not encouraging. President Dale stated he has been told that USDA has met with U.S. Fish and Wildlife, and had specific meetings about Orlando Sanford International Airport (SFB), since the Airport has had 9 eagle strikes since 2004. He noted Orlando International Airport (MCO) has had strikes as well. The ratio of bird strikes from MCO to SFB is 6 to 1. President Dale stated he had asked George Speake to follow up with Carmen Simonton in Atlanta. On his e-mail, Mr. Speake noted that until such time as the permits that have been requested are issued, the U.S. Fish and Wildlife is assuming liability for the safety of those traveling through this airport. Ms. Simonton replied that all permits that have

been requested have been issued except for this latest permit application; and that the nest is inactive and not currently occupied by bald eagles. President Dale clarified that all the permits the Authority has requested have been issued; however, one took months to get. President Dale stated the wildlife biologist monitors these nests and bird activity routinely as required. The Authority's data shows there is activity. The Board expects staff to do everything permissible to protect the public and property. President Dale stated he is looking for consensus from the Board regarding this issue. He has tried calling Ms. Simonton and Resee Collins; however, they have not returned his calls. He has contacted Dick Harkey as well. It was the consensus of the Board for President Dale to be as aggressive as he needs to be in regards to the permit for removal of tree/nest at East Lake Mary Blvd.

- K. FAC Annual Conference Reminder – The Florida Airports Council 42nd Annual Conference is scheduled to be held on July 17 – 20, 2011. Board members interested in attending should contact Diana M. Muñiz-Olson.
- L. Lawsuit Aaron Tobey vs. Janet Napolitano – The lawsuit was filed in March 2011 by a gentleman protesting the invasive pat-downs. On December 2010, Mr. Tobey partially removed his clothing to display the 4<sup>th</sup> Amendment painted on his chest. He stepped into the screening machine in his shorts. He was arrested for public disorderly conduct. Counsel stated they are monitoring the case because Mr. Tobey is one of the first people to sue the TSA (Napolitano, Pistole, and TSA screener), the board of the airport, the airport's director, the chief of police, and three police officers. Counsel stated the suit alleges that they even called the dean of Mr. Tobey's university, and suggested they might not want to have him as a student anymore. They gave Mr. Tobey a notice to appear for the court date, then allowed him to proceed through the normal security screeners. President Dale clarified the TSA only did that once the federal marshals arrived and instructed the TSA to just issue a warning.

M. Articles – President Dale discussed the following articles:

- i. Washington Times. (Airport Business). June 14, 2011. "Rick Perry vs. TSA; Texas governor's call would force screeners to change"
- ii. (Reuters) – June 27, 2011. "Texas lawmakers pass airport 'anti-groping' bill"
- iii. Aviation Daily. June 27, 2011. "Mica Fights to Privatize His Dreaded TSA"
- iv. Los Angeles Times (latimes.com) June 12, 2011. "Airports: Are we any safer?"
- v. Overhead Bin (msnbc.com). "No more TSA screeners? Airports again allowed to apply to opt out"

President Dale confirmed the anti-groping bill passed, and makes the invasive pat-downs a misdemeanor if the TSA does not have reasonable suspicion. He also

commented Congressman Mica is still fighting the TSA, which is now officially unionized.

N. Aerials – President Dale distributed the aerials earlier.

Board Member Pieters requested an update on the SR 46 project. President Dale stated he attended the FDOT SunRail public meeting with the new FDOT Secretary Ananth Prasad at Seminole County on June 28, 2011. From the meeting he gathered the project “is pretty well along now.” The FDOT is getting the revised SJRWMD permit for the road. The Right-of-way is being purchased. However, the Secretary threatened that if there are overruns in the Sunrail project, the project would be in jeopardy of being delayed or stopped. President Dale spoke in favor of the project at the public meeting.

5. COUNSEL’S REPORT

Counsel reminded the Board that financial disclosure statements should have been sent out, and are due the day after the meeting.

6. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

A. Monthly Statistics for May 2011

i. UK traffic total  
May 2011 – **49,218** passengers

ii. International traffic total  
May 2011 – **50,474** passengers

iii. Domestic traffic total  
May 2011 – **112,583** passengers

iv. Transit traffic  
May 2011 – **2,021** passengers

v. Total traffic  
May 2011 – **165,078** passengers

vi. Year-to-date traffic  
Total YTD traffic – **750,504** passengers

vii. Percentage  
UK traffic is up 12% compared to May 2010. International traffic is up 15% compared to May 2010. Domestic traffic up 73% compared to May

2010. Transit traffic is about the same as last year. Total traffic is up 49% compared to May 2010. Year-to-date traffic is up 26%.

## B. Miscellaneous Updates

- i. Cargo – Metric tonnage is down 7%; however, volume is up. Revenue is slightly up.
- ii. Rental Car companies – The rental car industry meeting to discuss the RFP (taking place a year from now) for rental car services took place on June 8, 2011. Mr. Gouldthorpe stated the meeting went well. TBI is proposing changes to the overall concession fee; bringing the total privilege fee to 10% for all contracts. CFCs will be used to fund the relocation and improvements. There was a positive response from the (car) industry. TBI still needs to hear from each company about their individual needs. The car companies have until the end of the month to get their requests to TBI. Board Member Eckstein questioned the attorney giving TBI counsel. Mr. Gouldthorpe clarified they use their own attorneys. Board Member Eckstein stated TBI needs to keep in mind that consolidation could have an impact, and there should be something in the contract (to address it). President Dale clarified it has been addressed. Mr. Gouldthorpe stated the consensus is to do a direct restatement of the agreement and give an extension, with the caveat that there will be additional counter space available for future operators if needed.
- iii. Terminal advertising contract – Mr. Gouldthorpe stated they are preparing a public tender instrument to find out who is interested. The current terminal advertising contract is up for renewal at the end of the year.
- iv. Inaugurals – Mr. Gouldthorpe stated the Arkefly inaugural flight arrived on time; however, there was a problem with the Customs' software, and it took a couple of hours to get the people through. President Dale stated the problem with the software occurred nationwide.  
  
The SST inaugural has been delayed for 24 hours.
- v. Schedules - The airlines are keeping their schedules intact through the fall, to a greater extent than previously.
- vi. FAC Conference dinner – Mr. Gouldthorpe distributed the invitations to the OSI/AVCON dinner cruise on Sunday, July 17, 2011.

7. LIAISON REPORTS

City of Sanford

None

Seminole County

None

8. CHAIRMAN'S REPORT

Chairman Longstaff briefed the Board on President Dale's review process and distributed the evaluation forms. He requested the graded forms be returned to Ms. Crews by July 15, 2011.

9. CONSENT AGENDA

- A. Consider approval of Lease No. 2011-26 with DESIGN BUILD TECHNOLOGIES, LLC for Building No. 141, located at 2774 Carrier Avenue (Warehouse/Office).

Staff recommends approval of Lease No. 2011-26 with DESIGN BUILD TECHNOLOGIES, LLC for Building No. 141, located at 2774 Carrier Avenue (Warehouse/Office). The lease shall have a one (1) year term, commencing on June 17, 2011. The lease consists of 7,940 square feet of office and warehouse space, at \$3.75 per square foot. The annual rental rate is \$29,775.00; the monthly payment is \$2,481.25, exclusive of taxes.

Note: The tenant does telecommunications and broadcast tower technologies upgrades, power supplies, switching equipment installation, construction and maintenance.

- B. Consider approval of Addendum B to Lease No. 2009-12 with AIR ESSENTIALS, INC. d/b/a FLORIDA CLAY ART, CO. for Building No. 256, located at 1645 Hangar Road (Warehouse/Office).

Consider approval of Addendum B to Lease No. 2009-12 with AIR ESSENTIALS, INC. d/b/a FLORIDA CLAY ART, CO. for Building No. 256, located at 1645 Hangar Road (Warehouse/Office). Addendum B extends the lease term for one (1) additional year, effective July 1, 2011. The lease consists of 4,020 square feet of office and warehouse space, at \$3.08 per square foot; and 10,890 square feet of land, at \$0.15 per square foot. The annual rental rate is \$14,015.10; the monthly payment is \$1,167.93 exclusive of taxes.

C. Consider approval of Addendum B to Lease No. 2009-07 with DOUGLAS WHEELER for Building No. 302, located at 2836 Aileron Circle (Residence).

Staff recommends approval of Addendum B to Lease No. 2009-07 with DOUGLAS WHEELER for Building No. 302, located at 2836 Aileron Circle (Residence). Addendum B extends the lease term for one (1) additional year, effective August 1, 2011. The annual rental rate is \$9,900.00; the monthly payment is \$825.00.

Motion by Board Member Cattell, seconded by Board Member Donihi, to approve Consent Agenda Items A through C. Motion passed.

10. DISCUSSION AGENDA

A. Consider approval of Fiscal Year 2011-2012 Proposed Operating and Capital Budget for transmittal to the City of Sanford.

Staff submitted an updated draft. President Dale briefed the Board on the changes/corrections made after the June work session. He stated staff requests approval to transmit the budget (as corrected) to the City for the joint session in August. At the moment, the date of the joint session has not been set.

Motion by Board Member Donihi, seconded by Secretary/Treasurer Smith, to approve the updated Fiscal Year 2011-2012 Proposed Operating and Capital Budget for transmittal to the City of Sanford. Motion passed.

It was the consensus of the Board to meet on Monday, August 22, 2011 if possible.

B. CNL Bank Loan Update

President Dale stated he would like to discuss the closing of the loan with the CNL Bank. Bryant Garrett stated the target rate the Authority is looking for (the yield on the 10-year Treasury) is approximately 3.35%; we are at 3.11%. Opening the morning of the meeting it was already down to 2.10%. The bank will give him a cost by the end of business day of what it would be to close on the day of the meeting; however, he anticipates it to be approximately \$290,000.00. Originally, he had budgeted approximately \$230,000.00. The Authority has until August 31, 2011 with the current offer. Chairman Longstaff stated staff can monitor the rate for a couple of weeks, and if it is not at the desired rate (after the deadline), the Board can review it on a month-to-month basis. However, staff can take action before then if it is at the desired rate.

11. COMMENTS FROM THE PUBLIC

Genean H. McKinnon stated that since Allegiant's return to the Airport, Alamo/National has experienced a 26% growth.

Commissioner Mark McCarty stated it was great being in the meeting, and sees things changing in the future. He stated he was glad to see the Authority is moving forward. He would like to see advertisements in the UK and the world for passengers to know that they can come to Central Florida. Board Member Eckstein stated the Authority will lose Chairman Longstaff (when his term expires in September). His departure will really hurt the County and the City. He stated the new term limit policy needs to be addressed and that the Authority does not want to lose the Chairman's talents. Commissioner McCarty encouraged the Authority to keep up the good work. Chairman Longstaff thanked Commissioner McCarty for attending the meeting, and noted the Airport is the economic engine of the County.

12. OTHER BUSINESS


None.

13. REMINDER OF NEXT REGULAR BOARD MEETING (AUGUST 2, 2011)

14. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:18 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Larry A. Dale". The signature is fluid and cursive, with the first name "Larry" being the most prominent.

Larry A. Dale, President & CEO  
/dmm



SANFORD AIRPORT AUTHORITY  
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June 21, 2011 Via email: [legals@mysanfordherald.com](mailto:legals@mysanfordherald.com)

The Sanford Herald  
P. O. Box 1657  
Sanford, Florida 32772 1657

Attn: Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (June 26, 2011) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to [dmuniz@osaa.net](mailto:dmuniz@osaa.net).

**PUBLIC NOTICE**  
**SANFORD AIRPORT AUTHORITY**

**Notice is hereby given that the Sanford Airport Authority will conduct its July meeting on Thursday, June 30, 2011, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.**

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

**Larry A. Dale**  
**President & CEO**

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson  
Sanford Airport Authority  
1200 Red Cleveland Boulevard  
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson  
Executive Assistant

# PUBLIC NOTICE

## **BOARD MEETING**

The regular meeting of the Sanford Airport Authority for July will be held on Thursday, June 30, 2011, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

## **SANAC**

The Sanford Airport Noise Abatement Committee (SANAC) meeting will be held on Tuesday, July 12, 2011, at 9:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Scheduling and information is available by contacting the Vice President of Operations at (407) 585-4006.

## **USER GROUP**

The Airport User Group meeting will be held on Tuesday, July 12, 2011, at 10:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Scheduling and information is available by contacting the Vice President of Operations at (407) 585-4006.

## **DESIGN REVIEW COMMITTEE (DRC)**

The Sanford Airport Design Review Committee (DRC) meeting scheduled for Wednesday, July 6, 2011, has been cancelled. Information may be obtained by calling (407) 585-4002.

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Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale  
President & CEO