

**MINUTES  
SANFORD AIRPORT AUTHORITY  
SPECIAL MEETING  
MONDAY, MARCH 21, 2011  
3:00 P.M.**

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**PRESENT:**                   **G. Geoffrey Longstaff, Chairman  
Tim Donihi, Vice-Chairman  
Stephen P. Smith, Secretary/Treasurer  
Tom Ball  
U. Henry Bowlin  
David L. Cattell – *arrived at 3:22 p.m.*  
Whitey Eckstein  
William T. Litton  
Brindley B. Pieters  
Stephen P. Smith  
Kenneth W. Wright, Airport Counsel  
Brett R. Renton, Airport Counsel**

**ABSENT:**                   **None**

**STAFF PRESENT:**       **Larry A. Dale, President & CEO  
Diane Crews, Vice President of Administration  
Bryant W. Garrett, Vice President of Finance  
George Speake, Vice President of Operations & Maintenance  
Diana M. Muñoz-Olson, Executive Secretary  
Thomas R. Fuehrer, SAA Police  
Don Poore, Finance Manager**

**OTHERS PRESENT:**     **Brett Berry, Covenant Aviation Security, LLC  
Gerry Berry, Covenant Aviation Security, LLC  
Genean H. McKinnon, McKinnon & Associates  
Dan Ping  
Gary Smedile, FirstLine Transportation Security, Inc.**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 3:02 p.m.

**2. INTRODUCTION OF GUESTS**

### 3. ADVERTISEMENT OF MEETING

Copies attached.

### 4. OTHER BUSINESS

- A. Consider approval of new Collateral Access Agreement with 84 Lumber Company.

Consider approval of new Collateral Access Agreement with 84 Lumber Company that amends and replaces in its entirety the Collateral Access Agreement previously approved by the SAA Board. On April 1, 2008, the SAA Board approved a Collateral Access Agreement with 84 Lumber Company that was being required in connection with inventory financing being undertaken by 84 Lumber Company and certain of its affiliates, including Pierce Hardy Limited Partnership. The Collateral Access Agreement ensures that should the need arise, the financial institutions providing financing to the tenant would be permitted to enter the property and remove the tenant's property, provided that they pay the same rental to the Airport that is presently being paid under the lease to Hardy Management LLC (subleased to 84 Lumber Company).

The new Collateral Access Agreement is identical in all material respects to the agreement approved and signed by the SAA in 2008. Only the identity of the lenders has changed, i.e. the "Term Administrative Agent" has changed from ABLECO Finance LLC to Wells Fargo Bank, National Association. [Page 1, Paragraph 3].

Motion by Board Member Ball, seconded by Board Member Donihi, to approve Item A. Motion passed.

- B. Consider approval of Lease No. 2011-16 with ORANGE AIR, LLC for Building 147, located at 1722 Hangar Road (Hangar/Office).

Staff recommends approval of Lease No. 2011-16 with ORANGE AIR, LLC for Building 147, located at 1722 Hangar Road (Hangar/Office). The lease shall have a one (1) year, commencing on March 17, 2011. The lease consists of 14,400 square feet of hangar/office space, at \$4.00 per square foot. The annual rental rate is \$57,600.00; the monthly payment is \$5,136.00, inclusive of taxes.

Note:

1. The tenant is a start-up air carrier currently working on securing their FAR Part 121 certification. In the event that their certification is not approved by the FAA, they may cancel the lease with sixty (60) days written notice.
2. The tenant requested a waiver of the personal guarantee and has provided a deposit equal to three (3) months rent in lieu of the personal guarantee.

Staff recommends approval of Lease No. 2011-16 with ORANGE AIR, LLC for Building 147, located at 1722 Hangar Road (Hangar/Office); and a waiver of the personal guarantee in recognition of the increased deposit equal to three months rent.

Motion by Board Member Ball, seconded by Board Member Litton, to approve Item B. Motion passed.

C. Memorandum of Understanding between the Sanford Airport Authority (SAA) and Canaveral Port Authority (PORT) regarding the sharing of canines.

Bryant Garrett stated the Authority has been trying to acquire Transportation Security Administration (TSA) certified canines; however, the TSA requires three canines be acquired at the same time, which is quite costly. Mr. Garrett stated FSD John Daly had recommended the Authority share the team of three canines with another agency. The Canaveral Port Authority (PORT) is willing to share the team with the Authority: one canine will work for the Authority; the other two canines will work for the PORT.

The memorandum of understanding (MOU) between SAA and the PORT is currently in draft form, but it is intended to formalize the basic tenets and responsibilities involving the sharing of the three officer teams of explosive detection canines provided by the TSA. Each team of canines will consist of one duly sworn, FDLE certified, law enforcement officer and one TSA provided canine. The teams will primarily train and be deployed to accomplish public safety objectives at Port Canaveral and at the Orlando Sanford International Airport. In addition, the teams will train and may be deployed to counter terrorism in the multi-modal arena and potentially VIPR support in mass transit.

The purpose of the MOU is to assign and clarify duties, responsibilities, and obligations between the Authority and the PORT. The MOU is for clarification and coordination only. No party to the MOU shall be liable or responsible to any other party for its own action or omissions.

Board Member Eckstein questioned which officer will be part of the team. Mr. Garrett stated Mike Robbins will do the training since he already has knowledge of explosives.

The cost expected average is \$45,000.00 per year (vet fees included), with TSA reimbursing approximately \$30,000.00. Board Member Eckstein questioned the procedure if the canine needs to be replaced. Mr. Garrett stated if the handler fails, the TSA will train another handler. If the dog fails, the TSA will replace it with a new dog.

Board Member Donihi questioned why jurisdiction authority was mentioned in the MOU. Mr. Garrett clarified that it is added as a precaution. President Dale stated the final MOU would have to be approved by the FDLE (Florida Department of Law Enforcement)

Since the MOU is still in draft form, staff recommends approval of the concept of the MOU, not the actual wording.

Motion by Board Member Litton, seconded by Board Member Donihi, to approve Item C. Motion passed.

#### 5. DISCUSSION BY BOARD

Chairman Longstaff stated the Board would now discuss the presentations made by the screening companies on February 14, 2011. He cautioned the representatives that the Board may call on them for answers to questions; however, they may not do a presentation about their respective companies.

Discussion ensued.

It was the consensus of the Board to rank the top three companies. Silent vote was taken. The meeting was adjourned at 4:05 p.m. for break to tabulate the votes.

The meeting reconvened at 4:15 p.m. for announcement of the top three screening companies. Chairman Longstaff stated the top three companies (in alphabetical order) are: Covenant Aviation Security, LLC; FirstLine Transportation Security, Inc.; and McNeil Security, Inc.

It was the consensus of the Board for President Dale to work with Counsel on a teaming concept, and to negotiate with the top three screening companies.

#### 6. COMMENTS FROM THE PUBLIC

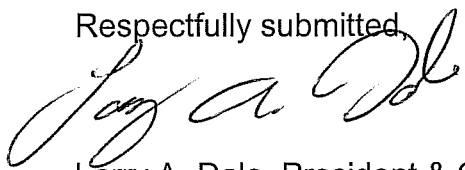
None

#### 7. REMINDER OF NEXT BOARD MEETING (APRIL 5, 2011)

#### 8. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:20 p.m.

Respectfully submitted,



Larry A. Dale, President & CEO



SANFORD AIRPORT AUTHORITY  
1200 Red Cleveland Boulevard  
Sanford, Florida 32773  
(407) 585-4001 • Fax (407) 585-4045  
[www.orlandosanfordairport.com](http://www.orlandosanfordairport.com)

March 8, 2011

Via email: [legals@mysanfordherald.com](mailto:legals@mysanfordherald.com)

The Sanford Herald  
P. O. Box 1657  
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (March 13, 2011) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to [dmuniz@osaa.net](mailto:dmuniz@osaa.net).

**PUBLIC NOTICE**

SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct a regular specially called meeting on Monday, March 21, 2011, at 3:00 p.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

**Larry A. Dale**  
**President & CEO**

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson  
Sanford Airport Authority  
1200 Red Cleveland Boulevard  
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson  
Executive Assistant

# **PUBLIC NOTICE**

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Larry A. Dale  
President & CEO