

**MINUTES OF THE REGULAR MEETING OF THE  
SANFORD AIRPORT AUTHORITY  
TUESDAY, FEBRUARY 1, 2011**

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**PRESENT:**                   **G. Geoffrey Longstaff, Chairman**  
                                  **Tim Donihi, Vice-Chairman**  
                                  **Stephen P. Smith, Secretary/Treasurer**  
                                  **Tom Ball**  
                                  **U. Henry Bowlin**  
                                  **Whitey Eckstein**  
                                  **William T. Litton**  
                                  **Commissioner Patty Mahany, City Liaison**  
                                  **Kenneth W. Wright, Airport Counsel**  
                                  **Brett R. Renton, Airport Counsel**

**ABSENT:**                   **David L. Cattell**  
                                  **Brindley B. Pieters**  
                                  **Commissioner Dick Van Der Weide, County Liaison**

**STAFF PRESENT:**       **Larry A. Dale, President & CEO**  
                                  **Diane Crews, Vice President of Administration**  
                                  **Bryant W. Garrett, Vice President of Finance**  
                                  **George Speake, Vice President of Operations & Maintenance**  
                                  **Diana M. Muñiz-Olson, Executive Secretary**

**OTHERS PRESENT:**     **Krysty Carr, S.E. Ramp Development**  
                                  **Larry Gouldthorpe, TBI**  
                                  **Dick Harkey**  
                                  **Geoff Lane, Starport**  
                                  **Kelly Leary, McDirmit Davis & Co., LLC**  
                                  **Jeremy Lupa**  
                                  **Bill McGrew, PBS&J**  
                                  **Genean H. McKinnon, McKinnon & Associates**  
                                  **Bill Miller**  
                                  **Al Nygren, O.R. Colan Associates**  
                                  **Jeremiah Owens, CPH Engineers, Inc.**  
                                  **Jack Reynolds, JRA, Inc.**  
                                  **Tim Shea, AVCON**  
                                  **Kevin J. Spolski, Spolski Construction**  
                                  **Sandy Stock**

1. INTRODUCTION OF GUESTS AND CALL TO ORDER

The meeting was called to order at 8:30 a.m. Chairman Longstaff welcomed Dick Harkey, District Representative for Congressman John L Mica. He later recognized former Board member Bill Miller.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON JANUARY 4, 2011

Motion by Board Member Litton, seconded by Secretary/Treasurer Smith, to approve the minutes of the regular meeting held on Tuesday, January 4, 2011. Motion passed.

4. AUDIT PRESENTATION – McDirmit Davis & Co., LLC

Kelly Leary, from McDirmit Davis & Co., LLC, presented the Financial Statements for the years ended September 30, 2010 and 2009. The Auditor's opinion shows the Financial Statement is fairly presented in accordance with Generally Accepted Accounting Principles (GAAP).

The Airport has continued to add capital assets/infrastructure. Over the years, the Airport has done quite well. Operation expenses were down almost one million; as a result, operating income increased. Grants were down by almost 5 million. Passenger Facility Charges were down; however, the net assets of the airport increased. Regarding the cash flow from operating activities, there was over 3 million in cash provided by operating activities in 2010.

There are two new Notes to Financials: 1) Note 9 discusses a new government auditing standard that they have to disclose. It has to do with employees of the Authority being eligible to continue their health insurance at their own cost upon retirement. 2) Note 12 discusses debt, and the Authority is working on getting rid of that.

The compliance report shows the Authority is in compliance with federal/state regulations. The management letter shows there are no recommendations. Ms. Leary commented over the years the Authority has continued to make improvements in internal controls.

Motion by Board Member Ball, seconded by Board Member Bowlin, to accept Audit Report/Financial Statements for the years ended September 30, 2010 and 2009; and approval to submit the Audit to the City of Sanford. Motion passed.

President Dale thanked the staff and Board for the work done.

## 5. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Attorneys' Fees – Distribution and discussion of attorneys' fees. Kenneth Wright stated he is very proud to represent the Authority, and noted it is very seldom that you will see an entry for any of his time. Board Member Eckstein thanked Mr. Wright for his past service as member of the Board, and commended Brett Renton on his job as Counsel.
- B. Extension of Runway 9L-27R – The extension of Runway 9L-27R is in the Airport Master Plan which has been adopted by the County and City into their comprehensive plans approved by the State. There was a petition made by a resident who opposed the proposed cul-de-sacs on Beardall Avenue. Chairman Carey addressed all the questions fairly, sent staff to research, and the cul-de-sacs on Beardall Avenue passed unanimously. The Authority can now proceed with the design of the cul-de-sacs on Beardall Avenue.
- C. Large Commercial Aviation Hangar – The hangar is done, and the walkthrough was done the previous day. President Dale commended Kevin Spolski on his job. The previous day, President Dale spoke with the City and was told the tenant is able to occupy the building. Board Member Ball questioned if the rent had commenced. Diane Crews clarified rent will start in two weeks.
- D. Airport Law Enforcement Training Range – St. Johns River Water Management District will do the final inspection the day of the meeting.
- E. Pole Barn – Pictures of the metal pole barn building were presented. Electrical will be done in-house, the Authority already pulled the permit. The building will be used to store parts. Board Member Ball questioned if the tenant will rack the inside of the building for the inventory of parts. President Dale stated that at this time he does not know how many parts they will rack; however, he clarified the tenant will have to come to the Authority for approval.
- F. TSA Opt-Out – Kenneth W. Wright requested President Dale discuss the TSA Opt-Out issue at this time. On February 2010, Counsel wrote TSA requesting if the Authority qualified under the Private Security Act as a private screening company. Counsel did not get a response and submitted a second letter in March 2010. Counsel did not receive a response and wrote a third letter in June 2010. Finally, a letter dated December 21, 2010 was received, stating the Board is eligible to participate and bid as a private screening company, subject to disclosure that the Board members are US citizens. The Board does not need to do the not-for profit entity as discussed in the January meeting. There will be a specially called meeting on February 14, 2011 for presentations by five private screening companies. The Board will choose one company to team with; whereas, the Authority will be the respondent to the bid, and have a sub-

contractor relationship with one of the candidate companies. The letter is dated December 21, 2010; however, it was mailed on January 7, 2011. On Friday night, January 28, 2011, John Daly, FSD, called President Dale out of courtesy, to let him know that John Pistole had decided there is no advantage to it and will shut the program down. No more airports, other than the 16 airports already in it, will be allowed in the program. There would have to be compelling proof from the airport that wanted to opt-out that the request was needed for security.

President Dale and Counsel believe that the Authority meets the requirements of the law, TSA confirmed in the letter that it does. The Board had previously authorized President Dale to write the opt-out letter at his discretion. He has done that, and would like to send the letter with application, officially requesting the opt-out provision under the law. He would also like to confirm this by way of a news release, outlining what the Board had already requested him to do at his discretion. President Dale read the proposed news release.

Mr. Wright stated that he has discussed the issue with President Dale. The language of the Act, which references 49 US Code, which is an act enacted by Congress, states that an operator of the airport may submit to the undersecretary an application to have the screening of passengers/property at the airport to be carried out by the screening personnel of a qualified private screening company, under a contract entered into with the undersecretary. The undersecretary may approve any application submitted there-under. The undersecretary may enter into contract with any private screening company to provide screening at the airport. Mr. Wright stated that in accordance with the opt-out provision, it would seem inconsistent to him that the undersecretary would take the position to simply abandon the program. He has not heard those words from the undersecretary, nor has he seen anything in writing from the undersecretary. While the undersecretary might have some discretion, it seems inconsistent that Congress would pass legislation to allow an act to occur, subject to review by the undersecretary; it would be inconsistent with the intent of the act. Mr. Wright believes the correct approach to take is that the Authority has applied and has been reviewed. Until and unless we hear something in the secretary's area of discretion, we are fully entitled to proceed. He also concurs with the language of the press release. If something were to happen that would change the view of the facts, President Dale would bring back to the Board for direction. Mr. Wright believes that at this time the Authority ought to take the approach of moving forwards. Perhaps Pistole's comment was directed to another airport that had not progressed as far as we had, and there may be some other basis for his consideration, other than what we are hearing. President Dale stated he met with Congressman Mica over the weekend, and the Congressman encouraged the Board to proceed. President Dale has spoken with all five security companies and will proceed with the presentations as scheduled.

Motion by Board Member Eckstein, seconded by Board Member Donihi to: 1) reaffirm the selection to opt-out; 2) to acknowledge the opt-out letter; and 3) approve the press release. Vote was taken, none opposed. Motion passed.

President Dale discussed the position he will take on behalf of the Board. Mr. Wright stated the Airport has a history of providing very safe and efficient accommodations for the flying public, and commended staff for doing a great job.

- G. Florida Retirement System Audit – Bryant Garrett briefed the Board on the results of the FRS Audit. The FRS randomly pulled 15 employees. One issue was found regarding a former employee that upon his retirement was paid all his vacation and sick leave. The sick leave was not eligible, and it was believed vacation was not as well; the Authority did not pay into the FRS on either one. However, although the sick leave was not eligible, the vacation leave was. The Authority had to make the payment for the vacation time. The other issue relates to Worker’s Compensation (WC). When an employee is on WC the Authority now makes sure they get paid everything out from our coffers. When the employee gets paid by the WC carrier, he/she in turn pays the money to the Authority and we make sure to pay the FRS. The total cost for the two issues was approximately \$700.00.
- H. E-verify – Governor Scott requires the Airport use E-verify. This is mandatory for all employers with federal and state contracts (grants). Board Member Eckstein questioned if the mandate included sub-contractors. Mr. Garrett stated as far as he knows, it includes anybody that gets federal and/or state funding. The contract has a requirement to use this (E-verify). The system is used to verify the employee has the right to work in the USA.
- I. Four Laning of SR 46 – The FDOT locked out the work program sometime in January through the end of June, but they still say the \$6.9 million in funding for construction in the work program will happen.
- J. Air Passenger Duty (APD) – Back in November, the UK government increased the APD to £60 per cabin passenger in economy class, and to £120 in premium class. The carriers might have to do away with the premium unless the duty is reduced. This increase could affect the Airport’s international travel. Larry Gouldthorpe stated this is a concern for any major long haul destination out of the UK (Caribbean, Egypt, Turkey, Haiti, USA). It affects how people might configure their aircraft, which could affect business at the Airport.
- K. Articles:
  - 1) President Dale discussed an article in the Orlando Business Journal, which stated the tenancy rate in the 4<sup>th</sup> quarter of 2010 is at 14.5% vacancy rate.

- 2) President Dale discussed various Airport articles in the Success in Seminole magazine (Welcome Home Allegiant - cover page; Sports Hall of Fame mural – page 9).
- L. FAC Legislative Conference – Staff and interested Board members will leave to go to Tallahassee at 2:00 p.m. on February 8<sup>th</sup>, returning the evening of the 9<sup>th</sup>. Staff will begin meeting with legislators at around 11 a.m. on February 9<sup>th</sup> and leave Tallahassee at around 6:30 p.m.
- M. Award – President Dale presented to the Board the Business of the Year Award given by The Greater Sanford Regional Chamber of Commerce to the Airport.
- N. City of Sanford Appointments – President Dale stated the Commission reappointed the following members: Commissioner Mahany as the Commission’s Liaison to the Authority; Commissioner Jones as the Commission’s Representative to SANAC; and Chris Smith as Staff Representative to SANAC.
- O. Remembering Haiti – President Dale briefed the Board on the “Remembering Haiti...The Earthquake” event at Orlando City Hall, where he was invited to speak. Ironically, while those in attendance were thanking President Dale for our efforts during Operation Haiti Relief, Scott Maxwell wrote a negative article questioning the Airport’s participation in the National Incident Management System (NIMS) reimbursement program. President Dale discussed the operation, and clarified everything was done by the book and perfectly legal. He was well received by those in attendance at the event.
- P. Article – President Dale discussed several articles. One discussed the TSA Opt-Out situation at Springfield; the second discussed how the Syracuse Airport is seeking to replace the police officers with private security officers in order to save money; and the third discussed alternative ways to test for explosives.
- Q. Resolution No. 2011-03 – Motion by Board member Eckstein, seconded by Board Member Ball, to approve Resolution No. 2011-03, in memoriam to Wesley W. Pennington, for his service at the Sanford Airport Noise Abatement Committee and contributions to the Airport. Motion passed.

6. COUNSEL’S REPORT

None.

## 7. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

### A. Monthly Statistics for January 2011

- i. UK traffic total  
January 2011 – **4,666** passengers
- ii. International traffic total  
January 2011 – **7,655** passengers
- iii. Domestic traffic total  
January 2011 – **56,723** passengers
- iv. Transit traffic  
January 2011 – **7,906** passengers
- v. Total traffic  
January 2011 – **72,284** passengers

- vii. Percentage  
UK traffic is up 2% compared to January 2010. International traffic continues to perform well, due to increase in Icelandair flights. Domestic traffic is down in the 30's compared to January 2010; this will be the last month you will see the divided operation for Allegiant. Transit traffic is up 12% compared to January 2010.

### B. Miscellaneous Updates

- i. Allegiant – This is the week Allegiant reconsolidates all their operations back to Sanford, to be completed by Friday, February 4, 2011. Board Member Eckstein stated he saw in the news that Allegiant had signed an agreement with Alamo. Mr. Gouldthorpe confirmed the airline signed a 3-year agreement with Alamo to be their exclusive rental car. The airline announced an operating margin of 12.9% for the fourth quarter, and 15.8% for the entire year. The airline added five new cities and 16 new routes during 2010. They executed their term sheet to the 757 aircraft, adding a new type of aircraft to their fleet. They also instituted a new low price pledge. Allegiant was named one of America's 100 Best Small Companies by Forbes Magazine.
- ii. Domestic carrier – On January 18, 2011 Vision Airlines announced their scheduled non-stop, low-fare service beginning April 1, 2011 between SFB and Northwest Florida Regional Airport (VPS) in Ft. Walton Beach / Destin, FL. This new year-round scheduled service offers passengers the

opportunity of continuing service to Baton Rouge, LA; Columbia, SC; Little Rock, AR and Shreveport, LA via Northwest Florida.

- iii. International carrier – A new Dutch service, Arkefly, will start in June 2011, with two flights a week, year round. The sales for the Orlando product/market are booming.

## 8. LIAISON REPORTS

### City of Sanford

Commissioner Mahany stated things are good at the City. The new mayor (Mayor Triplett) is in office, and they just had one Commission meeting with the new mayor and the new commissioner (Mark McCarty).

### Seminole County

None

## 9. CHAIRMAN'S REPORT

None

## 10. CONSENT AGENDA

- A. Consider approval of Lease No. 2011-03 with AVOCET CAPITAL, LLC for Building No. 409, located at 1160 30<sup>th</sup> Street (Warehouse/Office).

Staff recommends approval of Lease No. 2011-03 with AVOCET CAPITAL, LLC for Building No. 409, located at 1160 30<sup>th</sup> Street (Warehouse/Office). The lease shall have a one (1) year and 14 days term, commencing on January 18, 2011. The lease consists of 5,460 feet of office and warehouse space, at \$3.00 per square foot. The annual rental rate is \$16,380.00; the monthly payment is \$1,365.00, exclusive of taxes.

Note: The tenant does commercial aircraft maintenance, repairs and demolition, and sells aircraft parts.

- B. Consider approval of Addendum B to Lease No. 2008-35 with CONIFER, LLC for Building No. 515-8/9, located at 2800-2806 South Mellonville Avenue (Warehouse/Office).

Consider approval of Addendum B to Lease No. 2008-35 with CONIFER, LLC for Building No. 515-8/9, located at 2800-2806 South Mellonville Avenue (Warehouse/Office). Addendum B extends the lease term for one (1) additional year, effective January 1, 2011. The annual rental rate is \$15,435.00; the monthly payment is \$1,286.25, exclusive of taxes.

- C. Consider termination of Lease No. 99-38 with CONKLIN METAL INDUSTRIES, INC.; and approval of Lease No. 2011-06 with CONKLIN METAL INDUSTRIES, INC.

During the January 2011 meeting, the Board approved the addition of Bldg. 401-A to Lease No. 99-38; and the extension of Lease No. 99-38 from September 13, 2014 to September 13, 2016, at the rate of \$3.25 per square foot. Instead of making an addendum, staff recommends:

- 1) Termination of Lease No. 99-38 with CONKLIN METAL INDUSTRIES, INC., which is due to expire on September 13, 2016, for Building No. 9-A, located at 1168 30<sup>th</sup> Street; Building No. 9-B, located at 1169 29<sup>th</sup> Street; and Building No. 401, located at 1174 30<sup>th</sup> Street (Warehouse/Office).
- 2) Approval of Lease No. 2011-06 with CONKLIN METAL INDUSTRIES, INC. for Building No. 9-A, located at 1168 30<sup>th</sup> Street; Building No. 9-B, located at 1169 29<sup>th</sup> Street; Building No. 401, located at located at 1174 30<sup>th</sup> Street; and Building No. 401-A, located at 1173 29<sup>th</sup> Street (Warehouse/Office).

The lease shall have a term of five (5) years and 7 months, commencing on February 1, 2011. The annual rental rate is \$107,175.25; the monthly payment is \$8,931.27, exclusive of taxes, calculated as follows:

Bldg. 9-A	11,102 sq. ft. @ \$3.25 sq. ft.	=	\$ 36,081.50
Bldg. 9-B	7,475 sq. ft. @ \$3.25 sq. ft.	=	\$ 24,293.75
Bldg. 401	8,100 sq. ft. @ \$3.25 sq. ft.	=	\$ 26,325.00
<u>Bldg. 401-A</u>	<u>6,300 sq. ft. @ \$3.25 sq. ft.</u>	<u>=</u>	<u>\$ 20,475.00</u>
Annually			\$107,175.25
Monthly			\$ 8,931.27

- D. Consider approval of Addendum E to Lease No. 2003-03 with GENESIS MFG AND ENGINEERING, INC. for Building No. 37, located at 3018 Navigator Avenue (Warehouse/Office).

Staff recommends approval of Addendum E to Lease No. 2003-03 with GENESIS MFG AND ENGINEERING, INC. for Building No. 37, located at 3018 Navigator Avenue (Warehouse/Office). Addendum E extends the lease term for one (1) additional year, effective February 1, 2011. The building consists of 1,552 square feet of office and warehouse space, at \$3.85 per square foot. The annual rental rate is \$5,975.20; the monthly payment is \$497.93 exclusive of taxes.

- E. Consider approval of Addendum A to Lease No. 2005-28 with S.E. RAMP FUELING COOPERATIVE, INC. for 4,000 square feet of land.

Staff recommends approval of Addendum A to Lease No. 2005-28 with S.E. RAMP FUELING COOPERATIVE, INC. for 4,000 square feet of land. Addendum A increases the rate from \$0.15 per square foot to \$0.18 per square feet, effective January 1, 2011. The annual rental rate is \$720.00, an increase of \$120.00; the monthly payment is \$60.00 exclusive of taxes.

- F. Consider approval of revision of the SAA Employee Handbook/Personnel Rules and Regulations, regarding:
- 1) Sick leave accrual
  - 2) Payment for work on holidays
  - 3) Retirement Plan

Consider approval of revision of the SAA Employee Handbook/Personnel Rules and Regulations, regarding:

- 1) Sick leave accrual

The annual accrual of sick leave for SAA Employee was reduced from 15 days (120 hours) to 5 days (40 hours) by the SAA Board on April 14, 2009, as part of the Budget Stabilization Plan. [Note: Annual accrual of sick leave for ARFF Shift employees was reduced from 168.22 hours to 56 hours].

**Article 28 – Sick Leave** of the SAA Employee Handbook/Personnel Rules and Regulations needs to be revised to reflect this change.

- 2) Payment for work on holidays

**Article 29.2.3 Payment for Work on Holidays.** This section should be corrected to read as follows:

- a. “If required to work on a scheduled holiday, **NON-Exempt** full-time and part-time employees, with the exception of **full-time, non-salaried** ARFF employees, will be paid at two times their normal rate for hours actually worked.

- 3) Retirement Plan

**Article 36 – Retirement Plan.** This section is currently in error as it says that part-time employees are not eligible for retirement plan benefits. Our part-time employees are covered under the Florida Retirement System, so this needs to be revised, as follows:

- a. The Authority provides a Defined Benefit Retirement Plan at no cost to full-time **and part-time** eligible employees. ~~Part time employees are not eligible for retirement plan benefits. A full-time employee is~~ **Employees are** eligible to be enrolled in the Retirement Plan immediately upon employment, ~~depending on hours worked in the plan year.~~ A Plan Summary describing the specifics of the Plan is distributed to every eligible employee.

Note: Deletions are struck out; additions are underlined and bolded.

Staff recommends that the aforementioned revisions to the SAA Employee Handbook/Personnel Rules and Regulation be approved.

- G. Sanford Aviation Noise Abatement Committee (SANAC) Appointment Confirmation.

As you are aware, the passing of Mr. Wes Pennington left a vacancy on the Sanford Aviation Noise Abatement Committee. Mr. Pennington served as one of two voting “non-impacted citizen members” from Seminole County. The SANAC Bylaws state that the members filling this position are appointed by Seminole County and confirmed by the Authority. Seminole County has appointed Mr. Rocky Harrelson to fill this position.

Additionally, the SANAC Committee has reappointed Mrs. Bernice Brim (Allegiant Air) as the voting Airline Representative.

Furthermore, the City of Sanford has appointed Mr. Chris Smith to fill the non-voting position representing the City of Sanford Planning Department.

Staff requests confirmation by the Authority of Mr. Rocky Harrelson as one of two, voting, non-impacted citizen members of SANAC; Mrs. Bernice Brim as the voting, Airline Representative of SANAC; and Mr. Chris Smith as the non-voting, City of Sanford Planning Department representative to SANAC.

- H. Consider the one (1) year extension of the "Agreement For Operation Of Taxicab Services", with Yellow Cab Company Of Orlando, Inc. d/b/a Mears Transportation Group.

In April of 2006, the Sanford Airport Authority signed a contract with Yellow Cab Company of Orlando, Inc. (d/b/a Mears Transportation Group), for operating the airport taxicab services on a semi-exclusive basis. The initial term of the contract was for three (3) years, beginning April 21, 2006 and ending April 20, 2009. The contract also provides for three (3) additional one (1) year periods, providing the Authority gives 60 days written notice prior to the expiration of the then-current term. In accordance with this provision, the SAA has previously extended the contract for two (2) additional one (1) year periods, in April 2009, and April 2010 respectively.

Staff is pleased with the service to date provided by Yellow Cab Company of Orlando, Inc. and we believe that the customers of the Orlando Sanford International Airport are receiving a quality product. Yellow Cab Company of Orlando, Inc., continues to operate clean, well maintained vehicles, which are operated by professional, courteous drivers.

Staff recommends that the Airport Authority extend the contract by one (1) year as allowed in Article 2.2 of the existing contract. The term of the one (1) year extension will begin on April 21, 2011 and will end April 20, 2012. This will be the final extension allowed in the current contract.

Staff recommends that the base "Monthly Privilege Fee" to be paid by Yellow Cab Company of Orlando, Inc., be set at \$1,900.00. This is a \$100.00 per month increase over the amount paid in the previous one-year term. The "Annual Reconciliation" of the "Monthly Privilege Fee", shall be calculated using the same formula found in Article 3.1.3 of the contract. Using this formula, the monthly fee for this term will be \$1,307.00.

Article 4.6 and Exhibit A of the current contract allow Yellow Cab of Orlando to pre-position two taxis at the Ground Transportation curb. They have requested to have this increased to three at the curb and one van in the limo/van area. Staff agrees that this would be a benefit to our customers, as it would reduce wait times during peak hours and requests Authority approval for this change.

All other articles of the current contract will remain in force as stated.

- I. Consider approval of Joint Participation Agreement, FM Number 427887 1 94 01 and Resolution Number 2011-02, to conduct land appraisal for future land acquisition.

Staff recommends approval of Joint Participation Agreement, FM Number 427887 1 94 01 and Resolution Number 2011-02, to conduct land appraisal for future land acquisition, in the amount of \$5,812. The appraisal needs to be done so that the Authority can submit an application for supplemental money to be used for the purchase of land west of Beardall Avenue, between Runway 9R-27L and Runway 9L-27R.

Motion by Secretary/Treasurer Smith, seconded by Board Member Donihi, to approve Consent Agenda Items A through G, and add-on items H and I. Motion passed.

11. DISCUSSION AGENDA

None.

12. COMMENTS FROM THE PUBLIC

None.

13. OTHER BUSINESS

Board Member Donihi updated the Board on his wife's recovery.

14. REMINDER OF FAC STATE SUMMIT (FEBRUARY 8-9, 2011)

15. REMINDER OF SPECIAL BOARD MEETING (FEBRUARY 14, 2011 – 2:00 P.M.)

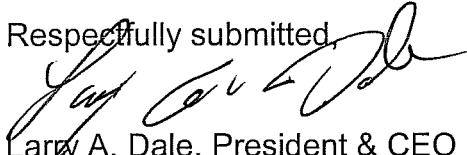
President Dale questioned if the Board wanted to have another meeting or stay that night and decide. Secretary/Treasurer Smith stated that maybe the Board should wait to make a decision until there is a full quorum. Counsel stated that probably the best option would be for the Board to have the presentation and Q/A session. Then reserve for a full discussion at the regular meeting, at that point the Board can make a decision. Chairman Longstaff questioned if the Board members could agree to stay 30-45 minutes after the last presentation to discuss. President Dale reminded the members that any notes taken will have to be turned in as public information. The participants will be asked to voluntarily stay out of the presentations as a courtesy to others.

16. REMINDER OF NEXT REGULAR BOARD MEETING (MARCH 1, 2011)

17. ADJOURNMENT

There being no further business, the meeting was adjourned at 9.58 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Larry A. Dale", written over the text "Respectfully submitted,".

Larry A. Dale, President & CEO  
/dmm



SANFORD AIRPORT AUTHORITY  
1200 Red Cleveland Boulevard  
Sanford, Florida 32773  
(407) 585-4001 • Fax (407) 585-4045  
www.orlandosanfordairport.com

January 20, 2011

Via email: [legals@mysanfordherald.com](mailto:legals@mysanfordherald.com)

The Sanford Herald  
P. O. Box 1657  
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Wednesday edition (January 26, 2011) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to [dmuniz@osaa.net](mailto:dmuniz@osaa.net).

**PUBLIC NOTICE**  
**SANFORD AIRPORT AUTHORITY**

Notice is hereby given that the Sanford Airport Authority will conduct its February meeting on Tuesday, February 1, 2011, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

**Larry A. Dale**  
**President & CEO**

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson  
Sanford Airport Authority  
1200 Red Cleveland Boulevard  
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson  
Executive Assistant

# PUBLIC NOTICE

## **BOARD MEETING**

The regular meeting of the Sanford Airport Authority will be held on Tuesday, February 1, 2011, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

## **SANAC**

The Sanford Airport Noise Abatement Committee (SANAC) meeting scheduled for Tuesday, February 8, 2011, has been cancelled. Information may be obtained by calling (407) 585-4006.

## **USER GROUP**

The Airport User Group meeting scheduled for Tuesday, February 8, 2011, has been cancelled. Information may be obtained by calling (407) 585-4006.

## **DESIGN REVIEW COMMITTEE (DRC)**

The Sanford Airport Design Review Committee (DRC) meeting scheduled for Wednesday, February 2, 2011, has been cancelled. Information may be obtained by calling (407) 585-4002.

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Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale  
President & CEO