

**MINUTES OF THE REGULAR MEETING OF THE  
SANFORD AIRPORT AUTHORITY  
TUESDAY, DECEMBER 7, 2010**

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**PRESENT:** G. Geoffrey Longstaff, Chairman  
Tim Donihi, Vice-Chairman  
Stephen P. Smith, Secretary/Treasurer  
Tom Ball  
U. Henry Bowlin  
David L. Cattell – *arrived at 8:32 a.m.*  
Whitey Eckstein  
William T. Litton  
Commissioner Patty Mahany, City Liaison  
Commissioner Dick Van Der Weide, County Liaison  
Brett R. Renton, Airport Counsel

**ABSENT:** Brindley B. Pieters

**STAFF PRESENT:** Larry A. Dale, President & CEO  
Diane Crews, Vice President of Administration  
Bryant W. Garrett, Vice President of Finance  
George Speake, Vice President of Operations & Maintenance  
Diana M. Muñiz-Olson, Executive Secretary  
Frank Liberatore, Project Manager  
Administration Department Staff  
Finance Department Staff  
IT Department Staff  
Maintenance Department Staff  
Operations Department Staff  
Police Department Staff

**OTHERS PRESENT:** Bill Brooks, Wilbur Smith Associates  
Krysty Carr, S.E. Ramp Development  
Larry Gouldthorpe, TBI  
Geoff Lane, Starport  
Brady Lessard, CPH Engineers, Inc.  
Genean H. McKinnon, Enterprise  
Al Nygren, O.R. Colan Associates  
Jack Reynolds, JRA, Inc.  
Tim Shea, AVCON  
Lori Steiner, Wilbur Smith Associates

1. INTRODUCTION OF GUESTS AND CALL TO ORDER

The meeting was called to order at 8:31 a.m.

## 2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

## 3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON NOVEMBER 2, 2010

Motion by Board Member Ball, seconded by Board Member Donihi, to approve the minutes of the regular meeting held on Tuesday, November 2, 2010. Motion passed.

## 4. INTRODUCTION OF SAA STAFF

Introduction of Sanford Airport Authority employees to the Board by their respective supervisors.

Chairman Longstaff wished the staff a Merry Christmas on behalf of the Board, and thanked them for their work. He stated the staff is to be commended for the job they do. Allegiant realized they get better service here, and the staff makes this Airport great. He further stated that the Board appreciates and thanks staff for all they do.

President Dale stated the staff is loyal to the Board, their supervisors and to the Airport; they also take ownership in it. He wished a Merry Christmas to all.

## 5. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Extension of Runway 9L-27R – All the field work for the extension has been completed and processed. The profile has been submitted and approved by staff. Pavement geometry has been finalized and reviewed. Will have a bid alternate for paving the 35' shoulders, since the BCA was done without the shoulders. The lighting and MALSR for the movement of the ILS is under review by the FAA following a meeting at the SAA office. There will be a bid alternate to update the signage of Taxiway Bravo extension and for all the signs east of 18-36. All the geotech borings have been completed. President Dale is proposing to dig a pond in the vicinity, and has discussed it with the St. Johns River Water Management District. A considerable amount of fill will be needed; the soil will be tested. President Dale stated he has met with all the utilities companies, Jerry McCollum, and the County Commission regarding the cul-de-sac on Beardall Avenue. The item will be coming to the Commission for approval at the second meeting in January. Project is on schedule. The design is approximately 42% completed.

- B. Large Commercial Aviation Hangar – President Dale stated Kevin Spolski wishes the Board a Merry Christmas; he was not able to attend the meeting. Project is on schedule. Site work is complete; overhead crane rails are installed with crane hoist being installed the week of the meeting; irrigation and landscape work has commenced. Next month the high expansion foam fire suppression system will be tested.
- C. Airport Law Enforcement Training Range – Construction completed. Secretary/Treasurer Smith stated they are just waiting on St. Johns River Water Management District (SJRWMD) to permit the fill. President Dale stated the gun range is legal and meets the rules, and we are just waiting on SJRWMD. He thanked the Board for allowing Secretary/Treasurer Smith to pull the permit, and thanked Secretary/Treasurer Smith for his work.
- D. Aircraft Salvage Facility – Completed. The concrete was poured and passed (testing). Regarding the Pole Barn, the contract has been signed. Anticipated construction time is 3 weeks.
- E. Request from William E. Kirchhoff – Staff recommends acceptance of gift/donation of small, land-locked strip of property adjacent to property purchased by SAA from Okahumpka Grove in 2000, conveyed to SAA by William E. Kirchhoff, Trustee via Quit Claim Deed. Motion by Board Member Eckstein, seconded by Board Member Donihi, to accept land off Moore Station Road. Motion passed.

Staff recommends considering exchange of drainage easement on Kirtchhoff-owned property that is impacted by Runway 9R-27L extension, for a small piece of SAA-owned property to give Kirchhoff access on E. Lake Mary Blvd. to his grove. Exchange to be effected by 1 Exclusive Perpetual Drainage Easement and 1 Quit Claim Deed. Motion by Board Member Eckstein, seconded by Board Member Ball, to approve conveyance of drainage easement from William E. Kirchhof, Trustee to SAA, in exchange for small triangle-shaped parcel; and approve conveyance of small triangle-shaped parcel from SAA to William E. Kirchhoff Trustee, in exchange for drainage & utility easement. Motion passed.

- F. Attorneys' Fees – Distribution and discussion of attorneys' fees.
- G. TSA Opt Out – John Mica is coming in as Chairman of the Transportation Committee, and mailed “opt-out” letters to 100 airports, before the new pat down procedures were implemented. Congressman Mica told the associated press to contact President Dale with questions. President Dale participated in the following interviews:
  - Nov 18                      WDBO Jim Turner Show (no interview – just airport and Larry Dale the topic of discussion)
  - Neal Boortz Show
  - Channel 13

- Nov 19 Channel 2  
CBS  
FOX NEWS – Neil Cavuto  
FOX 35  
CNN  
MSNBC  
NPR
- Nov 21 FOX NEWS – Fox and Friends
- Nov 22 FOX NEWS – Fox and Friends  
FOX 35  
FOX Business News
- Nov 23 TVM POLISH TELEVISION
- Nov 24 K92FM Radio  
Washington Post  
Orlando Sentinel  
Sanford Herald
- Dec 1 WDBO Radio
- Numerous telephone interviews with other radio stations and television news stations around the country.

President Dale stated there were many calls and e-mails with positive comments; maybe one or two were negative. Orlando International Airport will have a presentation the day after the meeting, looks like they might consider to opt out. Even the Orlando Sentinel stated in their editorial that privatization was the way to go.

There are 539 airports and 2,300 screening stations in the country. Only 68 airports have AIT machines; however, they do not have enough AIT machines for everybody to go through at any given airport. The TSA is going to finance AIT at 1800 airports, 500 will not have it. He has been asked what type of machine will a passenger go through if the airport does not have the AIT. Passengers will have to go through metal scanners; however, those scanners will not detect powder or plastic explosives. A poll on WDBO said 80% of people believe the airports should opt out, 5% said no to opt out, 15% said it depends on the company. A poll by USA Today said 58% refuse patdowns, and 40% oppose full body scanners. He clarified to reporters that the Airport is not kicking the TSA out; it is a TSA program that is paid for by the TSA. President Dale noted we would do the process in a friendlier more efficient manner.

President Dale and Larry Gouldthorpe have discussed what we want of the RFP. President Dale discussed the items they are looking for. He would like to meet with Congressman Mica and his staff to discuss the opt out process. Board Member Cattell would like to add to the list of items that the company is required to do periodic performance evaluations on the people. He would like to see 360 reviews, a comprehensive process considered the best practice in major

organizations today. Board Member Smith stated there is a lot of talk about TSA unionizing. He believes it is wrong for TSA to unionize since they can hold the public hostage if they strike; and would like to see something in the contract preventing them from unionizing. President Dale stated the Authority cannot do it, it is TSA's contract not ours. Chairman Longstaff questioned if the Authority could make the contract subject to termination if the employees decide to unionize. President Dale stated the TSA would have to put it in their contract. Chairman Longstaff stated it would be a condition of default. Counsel stated TSA is not allowed to unionize. Motion by Board Member Donihi, seconded by Board Member Litton, to allow President Dale to write the letter to opt out. Motion passed.

- H. Banner – President Dale showed pictures of the Welcome Home, Allegiant banners on the parking garage and across First Street at Park Avenue.
- I. SAM – President Dale stated he wrote a letter to John Daly to reconsider the downgrade in number of TSA employees due to Allegiant's move. They are in the process of getting our staff back up to where it needs to be.
- J. Update on Surplus Equipment – The Airport received \$2,900.00 for the 1977 Clark Forklift and the 1982 Reticulating Bus.
- K. Seminole County Sports Hall of Fame – Official unveiling took place November 18, 5:30 p.m. – 7:00 p.m., with a reception in the Vigilante Room. Attendees included: high school personnel, district administrators, potential Hall of Fame inductees, community leaders, SAA Board, Airport personnel and the press. It was a very well attended event.
- L. Wildlife Activity Log – George Speake briefed the Board on the wildlife activity report. Commissioner Mahany questioned what would happen to the house cat on the report. Mr. Speake stated generally, cats are found in traps, and are released to eat mice, which stops other wildlife. President Dale clarified the Airport does not have a dog/cat problem. The dog/cat would not be shot, unless there was an immediate danger. Also, the term "house cat" is just used to describe the cat.

Board Member Donihi questioned a birdstrike on the report. President Dale clarified the bird either hit an aircraft or was found within 200 of the commercial runway, which is considered a birdstrike. If the remains are not found, a sample swab is sent to the Smithsonian for DNA testing, to determine the birds in the area. Mr. Speake stated it is a very good program. Without the data, Operations would have no idea which kind of wildlife the Airport is dealing with. President Dale stated the Airport did a wildlife assessment, and must manage wildlife per the management plan. Sometimes taking is done because we have to. We do it as efficiently and humanely as possible.

The wildlife report will be done quarterly.

- M. Article – President Dale discussed the feature article “Welcome Home!” on the Seminole Neighbors newsletter.
- N. Aerial – President Dale distributed the aerials.
- O. SANAC – Motion by Board Member Eckstein, seconded by Board Member Cattell, to reappoint Wes Pennington as Chairman to SANAC. Motion passed.
- P. FAC Legislative Conference – The Conference will be taking place Wednesday, February 9, 2011. Staff and interested Board members will be going to Tallahassee the afternoon/evening of the 8<sup>th</sup>, returning the evening of the 9<sup>th</sup>.

## 6. COUNSEL’S REPORT

Counsel wished everybody a Merry Christmas, Happy Holidays and a Happy New Year. Board Member Eckstein congratulated Counsel on a great job, and stated he was very impressed with him.

Board Member Donihi enquired about the complaint by James McDonnell. President Dale stated every once in a while Mr. McDonnell mentions inverse condemnation. Counsel has looked at it and the Authority would be defended well in an inverse condemnation claim, since there is none. Counsel clarified Mr. McDonnell complains that the DNL study does not show his property. Counsel is waiting on the updated master plan.

## 7. TBI REPORT

TBI President Larry Gouldthorpe wished Merry Christmas to all present and reported on the following:

- A. Monthly Statistics for November 2010
  - i. UK traffic total  
November 2010 – **5,674** passengers
  - ii. International traffic total  
November 2010 – **8,579** passengers
  - iii. Domestic traffic total  
November 2010 – **50,444** passengers

- iv. Transit traffic  
November 2010 – **6,804** passengers
- v. Total traffic  
November 2010 – **65,827** passengers
- vi. Year-to-date traffic  
November 2010 – **1,100,125** passengers
- vii. Percentage  
UK traffic is down 25% compared to November 2009. International traffic is down 9% compared to November 2009. Domestic traffic is down 42% compared to November 2009. Transit traffic is down 19% compared to November 2009. Total traffic is down 37% compared to November 2009. Year-to-date traffic is down 27% compared to 2009.

#### B. Airlines/Tour Operators Update

- i. Iceland Express – In order to test the market, Iceland Express ran a program in October of four flights. The program was so successful, flights are now scheduled for March and April of 2011. Ultimately, it may lead to fall/winter service in 2011. Icelandair increased their schedule to compete with the temporary program.
- ii. Allegiant – Mr. Gouldthorpe stated they are finalizing the modification of several documents: two Memorandum of Understanding (one with TBI, the other with the Authority); a new Participation Use Agreement; the Standard Ground Handling Agreement; and the Commissary Agreement. The documents have been executed by TBI; however, Mr. Gouldthorpe will be having a conference call on the day of the meeting to go through the documents with Allegiant.  
  
Board Member Eckstein distributed information on Allegiant. Mr. Gouldthorpe noted Allegiant continues to re-invent itself.
- iii. Thompson Airways – Every month Thompson Airways does customer surveys on their destination airport experience. Grading is based on: how the airports perform; Custom & Immigration clearance; ground transportation; ease of access; check-in process; security screening; cleanliness; etc. For eight consecutive months the Airport has been at the top of the survey results. It is unprecedented that a single destination airport (out of the 70 destinations they service) has won it for eight months. Thompson Airways wants to make a significant presentation but they do not know what it will be since this has not happened before.

## 8. LIAISON REPORTS

### City of Sanford

Commissioner Mahany reported on the following:

- A. Commission Update – Commissioner Mahany briefed the Board on the new commissioner, Mike McCarthy. Mr. McCarthy, is a carpenter and has not served on any board or in any city capacity, and she believes he will do a good job. The last Commission meeting for Mayor Kuhn and Commissioner Woodruff will be on December 13, 2010. The first Commission meeting for Jeff Triplett and Mr. McCarthy will be in January 10, 2011.
- B. City Staff – Chief Tooley is retiring and the interim city manager referendum did not pass. The City will be hiring a city manager and chief of police. The Commission felt the chief of police should be hired first; Tom George (the interim city manager) will be part of the process. The City expects to have a new chief of police by mid February, and the new City manager by mid April.

[Discussed after Miscellaneous Items] Board Member Bowlin questioned if the City will publish a short list for the chief of police. Commissioner Mahany clarified that yes, the City will put together a group of civilians and police staff. She clarified the City is not trying to hire from within; they are looking for someone coming from the outside who has worked with unions.

- C. Christmas Parade – Commissioner Manahy thanked the Airport for the ARFF truck presentation at the Christmas Parade
- D. Miscellaneous Items
  - i. There was a fatal accident at the Mayfair Golf Course.
  - ii. The night before the tree lighting ceremony, a drunk driver did not stop at the light at 17-92, went airborne and hit the new arches at 1<sup>st</sup> Street. They believe the arches will have structural damage.

### Seminole County

Commissioner Van Der Weide wished everybody a Merry Christmas. He reported the County is doing a national search for a county manager. He stated he is always available to bring any issue of the Board to the County.

Commissioner Van Der Weide stated he appreciated seeing people at the Ornament Ball. Board Member Donihi commended Mrs. Van Der Weide, stating she did a beautiful job (organizing the event).

President Dale stated the next legislative issues are the cul-de-sac on Beardall Avenue, and asking the FDOT to support the four lanning of SR 46.

9. CHAIRMAN'S REPORT

No report. Chairman Longstaff wished everybody a Merry Christmas and a happy New Year.

10. CONSENT AGENDA

- A. Consider approval of Lease No. 2001-44 with CRUMS CLIMATE CONTROL, INC. for Building No. 9, located at 2955 South Mellonville Avenue (Warehouse/Office).

Staff recommends approval of Lease No. 2010-36 with CRUMS CLIMATE CONTROL, INC. for Building No. 9, located at 2955 South Mellonville Avenue (Warehouse/Office). The lease shall have a one (1) year term, effective November 10, 2010. The lease consists of 15,389 square feet of office and warehouse space, at \$4.00 per square foot. The annual rental rate is \$61,556.00; the monthly payment is \$5,129.67 exclusive of taxes.

Note: The tenant is a Plumbing/Heating/Air Conditioning Contractor.

- B. Consider approval of Addendum H to Lease No. 01-44 with VERTICAL AVIATION TECHNOLOGIES, INC. for Building No. 332, located at 1609 Hangar Road (Warehouse/Office).

Staff recommends approval of Addendum H to Lease No. 01-44 with VERTICAL AVIATION TECHNOLOGIES, INC. for Building No. 332, located at 1609 Hangar Road (Warehouse/Office). Addendum H extends the lease term for two (2) additional years, effective December 1, 2010. The lease consists of 8,120 square feet of office and warehouse space, at \$3.8625 per square foot. The annual rental rate is \$31,363.50; the monthly payment is \$2,613.63, exclusive of taxes.

- C. Consider approval of Addendum C to Lease No. 2006-33 with VERTICAL AVIATION TECHNOLOGIES, INC. for Building No. 149, located at 1673 Hangar Road (Warehouse/Office).

Staff recommends approval of Addendum C to Lease No. 2006-33 with VERTICAL AVIATION TECHNOLOGIES, INC. for Building No. 149, located at 1673 Hangar Road (Warehouse/Office). Addendum C extends the lease term for two (2) additional years, effective December 1, 2010. The lease consists of 4,020 square feet of office and warehouse space, at \$4.65 per square foot. The annual rental rate is \$18,693.00; the monthly payment is \$1,557.75, exclusive of taxes.

- D. Consider approval of Lease No. 2010-39 with JERRY FREEMAN, SR. and WILMA FREEMAN for the property at 2524 South Mellonville Avenue (Residential – land acquisition program leaseback).

Consider approval of Lease No. 2010-39 with JERRY FREEMAN, SR. and WILMA FREEMAN for the property at 2524 South Mellonville Avenue (Residential – land acquisition program leaseback). The lease term is for ninety (90) days, commencing on

October 22, 2010, and ending on January 21, 2011. The rental rate during the said term is \$0.00. The lessee shall have the right and option to renew this lease for two (2) additional months, following the term expiration on January 21, 2011, the rental rate during the extended term is \$1,000.00 per month.

Note: This property was purchased with funding from FAA Grant No. 3-12-0069-062-2009, for acquisition of land in noise sensitive areas located within the 65 DNL.

Motion by Board Member Eckstein, seconded by Board Member Donihi, to approve Consent Agenda Items A through C, and add-on item D. Motion passed.

11. DISCUSSION AGENDA

None.

12. COMMENTS FROM THE PUBLIC

Holiday greetings from Christy Karr to the Board on behalf of Tracy Forrest.

13. OTHER BUSINESS

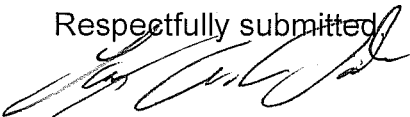
None

14. REMINDER OF NEXT BOARD MEETING (JANUARY 4, 2011)

15. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:40 a.m.

Respectfully submitted



Larry A. Dale, President & CEO  
/dmm



SANFORD AIRPORT AUTHORITY  
1200 Red Cleveland Boulevard  
Sanford, Florida 32773  
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November 16, 2010                      Via email:                      legals@mysanfordherald.com

The Sanford Herald  
P. O. Box 1657  
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (November 21, 2010) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to [dmuniz@osaa.net](mailto:dmuniz@osaa.net).

**PUBLIC NOTICE**  
**SANFORD AIRPORT AUTHORITY**

Notice is hereby given that the Sanford Airport Authority will conduct its December meeting on Tuesday, December 7, 2010, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

**Larry A. Dale**  
**President & CEO**

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson  
Sanford Airport Authority  
1200 Red Cleveland Boulevard  
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson  
Executive Assistant

# PUBLIC NOTICE

## **BOARD MEETING**

The regular meeting of the Sanford Airport Authority will be held on Tuesday, December 7, 2010, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

## **SANAC**

The Sanford Airport Noise Abatement Committee (SANAC) meeting will be held on Tuesday, December 14, 2010, at 9:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Scheduling and information is available by contacting the Vice President of Operations at (407) 585-4006.

## **USER GROUP**

The Airport User Group meeting will be held on Tuesday, December 14, 2010, at 10:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Scheduling and information is available by contacting the Vice President of Operations at (407) 585-4006.

## **DESIGN REVIEW COMMITTEE (DRC)**

The Sanford Airport Design Review Committee (DRC) meeting scheduled for Wednesday, December 1, 2010, has been cancelled. Information may be obtained by calling (407) 585-4002.

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Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale  
President & CEO